

**SUN LAKES COMMUNITY THEATRE
VIRTUAL BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2022**

VIA ZOOM (FINAL Approval 10/11/22)

Participating Board Members: Greg Posniack, Jim Brown, Kate King-Turner,
Sharon Gerdik, Robin Murray

Absent Board Members: MJ Clement, Michael Carter

Other Participating SLCT Members: Sandy Bocynesky, Barry Berger, John Zoeller, Cindi Decker

Call to Order: 11:00 AM by President Greg Posniack

Check for Quorum: Five members were in attendance, so quorum was met.

Proposal of Accepting Meeting Minutes of Last Meeting: Greg P

Greg proposed a motion to accept the minutes of the August 9, 2022 Board Meeting. Minutes were accepted by Jim B and seconded by Robin. No one opposed.

Treasurer's Report: Cindi

The monthly Treasurer's report of August 31, 2022 was presented by Cindi. There was not much to report. The roof damage from the last play performance was repaired and Cottonwood was happy with the outcome. The claim was processed since it was not a Property Claim, since we do not own that facility, and was processed as a Liability Claim. Cindi brought up an issue with a Mini Storage unit we rent. Greg explained that he received a notice from the Storage facility, that the invoice did not need payment since we have Sure-Pay. **MJ to follow up**. Kate accepted the report and Jim seconded. Motion was carried with no one opposing.

Membership Report: Greg P

We currently have 107 members.

Grant Report: Cindi

Cindi said we applied in March for a new Grant with Arizona Commission on the Arts. We will receive \$6375 after September and those funds can be used for anything except for capitol improvement, which is not a concern.

Publicity Report: Kate

There were three articles in last month's Splash and three in September as well. They will include a Member Profile of Barbie Bergeson, ImproVables activities and Cast announcements and ticket sales info for the upcoming play.

Website Issues: John Z

Homepage, calendar and descriptions of Awards are now updated. MJ will help with the updating of themes of pages. Twelve pages are open only to Members. Asides is open to the Public, which Greg agreed with. John Z said there is no way for members to access those pages and thought about different ways to offer access. [As a side note, Barry B lists the URLs at the end of each monthly Asides to access those pages]

Sound and Light Issues:

Dave Stevens wrote some memos and will meet with MJ to finalize the needs.

Update of Ticket Sales Policy: John Z

John Z created guidelines which also explains the responsibilities of directors. Greg confirmed that these guidelines were reviewed by all BOD members.

John needs to access the Eblast list. Barry B followed up with the issue of our loss of the Eblast list. It appears that SLCT no longer had an administrator on file at this time, previously it was Jim Nielsen. Google said we received notifications back in June, but Jim N said he knew nothing about this. It appears that the free addition of G Suite Legacy ended. If you did not reply to Google prior to Sep 1st, then lists were removed. Google's new system is called Google Work Space. Barry did not know the cost of this program but will look into it. Barry also commented that we may need a new Email client.

Update of Directors' Guidelines: Sandy B and Sandy P (Sandy B combined with Production Guidelines)

Sandy P. was not in attendance. Sandy B. had sent out the document for review, but since it was missing info, and just showed as OK in certain segments, Greg asked that the entire document be provided at a later meeting.

Sandy B and Sandy P will work further on the guidelines. John Z will send copy of document to Sandy B in Word Doc so she will be able to update easily.

It was suggested to revise the budget from \$3500 to a minimum of \$4000. Approval will wait until full document is presented for review and approval of changes.

Kate had questions about specific parts mostly related to #2 and #5 and cast party expenses. Sandy B. explained the differences between #2 and #5 and deferred to Cindi regarding the Cast Party expenses, who stated they are paid from the Admin Account.

Kate also stated that pages 11 thru 16 are connected to Publicity and she will review them. The other pages have been reviewed by others but for those that have not, **MJ should confirm**.

Greg said this item will need to be postponed until a later date when the document is in its entirety for review and approval. [Includes Update of Production Guidelines] (Sandy B left the meeting at 1140)

Kate presented a Guideline in regards to Donations and Grants. She gave an overview of different levels of support and revised the Supporter Circle levels. They range from Supporting Cast Member,

Leading Role Member and Super Star Member up to Producer level. Each level has different benefits. She also proposed a revision on the Unrestricted Donation Policy and sought permission to update it.

Kate suggested we send out Donation Notices after our November General Membership Meeting. She stated that November and December are the months when people are most generous.

Greg proposed a motion to approve the Sponsorship revisions. After a short time, Greg approved and Robin seconded. No one opposed.

Actors Workshop:

Diana Nelinson is planning to offer her class in the Spring.

Fall Meeting programs

Robin reported that the August Cool Down was successful.

Oct 13 and Nov 17 are reserved for the General Membership Meetings. Andy is leaving so Robin will need to meet with the new person and get things arranged.

The 2023 calendar has some General Membership Meeting changes:

Jan 12 at Saguaro Room

Feb 2 at San Tan Ballroom with Chandler High Schools

Mar 9 at Saguaro Room

Apr 13 is the End of Season Party

Fall show, Sex Please, We're Sixty

Jo Birkin, the Director, is now back and the read-thru has taken place and rehearsals, starting on the 20th, will be on Mondays, Tuesdays and Thursdays. Michael Carter needed to drop out of the play and Mario C has taken on that role.

2023 March Dinner Show

Sandy P was not in attendance but Greg was aware of the script and said it was very funny.

Update Production Guidelines: Sandy B combined with Directors' Guidelines

Any other business

Greg P. reluctantly accepted the resignation of Jim Brown as a member of our Board of Directors. Jim was thanked for all of his years of participation on the BOD and as a member of SLCT. Jim was thankful for the acknowledgement and stated that SLCT has a strong Board and is in good hands.

Greg P. then brought up the nomination of a replacement to our BOD. John Z had been nominated. Greg then asked the BOD Secretary, Sharon, to cast 1 vote to appoint John Z; when that was done, John Z acknowledged the vote and thanked the BOD.

Greg P. then nominated Kate as the interim VP, which was accepted by Robin and seconded by John Z.

Robin brought up that a former SLCT member was sending out emails to current SLCT members in hopes of soliciting their help in a new endeavor. The prior member was identified and the Board was made aware of this activity. Kate mentioned that a new member had asked about this and it was apparent that she assumed this new group was an offshoot of SLCT, which it is not.

Our next BOD meeting will be via Zoom on Tuesday, October 11, 2022, at 9am. Greg P proposed that we go back to doing our meetings in person and to make a decision next month.

With there being no further business, Greg entertained a motion to adjourn, which was approved by John and seconded by Kate.

The meeting was adjourned at 12:09pm.